

PWC 4-H Association Council Meeting Minutes For March 4th, 2014

Attendees:

Matt Valentino- Association President, Alan Lerch – Association Vice President, Tom Harrigan – Association Secretary, Linda King – Extension Agent to PWC 4-H Association, MaryBeth Lerch- Extension Office, Christina Harrigan - Extension Office, Carla Valentino – 4H Green Club, Niculus Valentino – 4H Green Club, Donna Weisheit – Leader Pins and Patterns, Sandy Arnold – Leader Nokesville 4H, Megan Harrigan – Nokesville 4H Corresponding Secretary, Sean Harrigan - Nokesville 4H Reporter, Sybil Hutchens - Leader Nokesville 4H CloverBuds, Lisa Jacobsmeyer – Leader Phantom Riders, Helen Walla – Trigger Time, Rabbit, SALT, Nancy Alzies – SALT, Trigger Time, Ron Smith Leader Trigger Time, Mary Lou Malo Trigger Time, Sydney Nguyen Trigger Time, Nokesville 4H, Association Treasurer

Meeting called to order at 7:00 PM

1. *Welcome/Introduction* – Matt Valentino welcomed everyone and asked attendees to sign sheet.
2. The Pledge of Allegiance – 4-H Pledge led by Megan Harrigan.
3. Introductions by Matt – attendance sign-up sheet
4. Club Reports

Rabbit Club- Report

Activities: Participated in Manassas Christmas Parade – Won 2nd Place!
Planning: Homemade Bunny Treats Fund Raiser

Phantom Riders- Report

Activities: Community Service Project Reported at the Spirit Therapeutic Riding Stable
Girls working on Equestrian Careers unit
Working on Presentations for Presentation Night
Note: Phantom Riders grew from 5 to 16 members

Pins and Patterns- Report

Activities: Fashion Review Training Day – expecting 20 people

Nokesville 4-H- Report

Activities: Clover Bud Picnic planned
Nokesville qualified two teams for entry in State Horse Event
Sewing Project – Fashion Review and Presentation Day upcoming
Participated in 4-H State Capital Day
9 members participated in “Share The Fun” night

Trigger Time- Report

Activities: Won the Virginia Spring Air Competition placing 1st, 2nd, 3rd and 8th place
Planning CMP and Junior National Olympic Championship competition this spring
Spring activity: Rifle/Archery Fall Activity: Rifle

4-H Green Club- Report

Activities: Planning Gardening Projects with Egg Shells
Note: Green Club has chickens available if anyone would like to pickup

SALT Report

Activities: Participated in “Share The Fun” night
Planning the Embryology project for this Spring
Note: Green Club has chickens available if anyone would like to pickup

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3. Treasurer's Statement / Report 7/01/13 – 03/04/14

- Treasurer's Report

Treasurer's Report for period submitted by Sydney Nguyen; Treasurer.

4. Fund Raising Activities

4-H Fundraising instruction letter to the Leaders

- Wreaths Across America

Comment: This was a great program and a great showing of members this year .

- Poinsettia/Pecan sale update

Comment: We have inventory. We can sell at Tractor Supply.

5. Old Business

- Nov Meeting: Request to Club Treasurers to submit a budget each year for reporting purposes.
- Nov Meeting: Volunteer Hour Tracking request from Mary Beth Lerch

6. New Business

- Calendar Events:

a. March 14: Embryology Training

b. March 18: 4-H Congress

c. March 28: Presentation Night

d. April 5: Fashion Review held at Emeritus in Manassas

e. April 22: Egg Pickup

f. April 26: 4-H Northern District Contest

g. April 11 – 13: National Global Youth Service Days Projects of Your Choice

* April 25: Fair Camp / Jr Camp - Registration Day

h. May 16: 4-H Association – Retreat 6 to 9 PM - McCoy Conference Room (at Manassas office)

i. May 22: Graduating 4-H Seniors Dinner - Olive Garden

j. June 16 – 19: 4-H State Congress VA Tech, Blacksburg

k. July 9: State Horse Show Meeting at 4-H Office (make appointment with Sandy Arnold)

l. July 27 – 31: Prince William / Stafford Junior Camp at Northern VA 4-H Center

m. August 8 – 16: Prince William County Fair, 4-H Children's Barn PWC Fairgrounds, Manassas

n. August 11 – 15: 4-H Fair Day Camp at Prince William County Fairgrounds, Manassas

- PWC 4-H Association Financial Guidelines (for the 4-H Clubs)

Draft document for Financial Guidelines

Action: Vote by the Association to adopt the Financial Guidelines Document dated February 10, 2014; D. Weisheit Board will amend/ re-issue this doc if required.

- Volunteer Hour Tracking by Clubs

Request from Mary Beth Lerch will go out to the Clubs to list volunteer and track hours for reporting requirements.

- Fund Raiser * Need to discuss the following:*

Recruit members from clubs for Fundraiser Committee (Carla / Christina to discuss)

- Need to create Mail Groups (request from Matt)

*Adjourn - **Next Meeting:** - May 16, 2014: Association Meeting – Retreat.*

McCoy Conference Room (at Manassas office)

- Association to discuss: "How we present ourselves to the clubs" ; "New member packet"

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Matt Valentino- Association President

Sydney Nguyen- Association Treasurer

Alan Lerch- Association Vice President

Tom Harrigan- Association Secretary

Committees:

Executive Committee – Chair - Matt Valentino

Finance Committee – Chair – Leslie-Ann Stevens

Publicity Committee – Chair – Terry McCarty

Program Committee – Chair – Linda King

Recognition, Awards and Portfolio Committee – Chair – Leslie-Ann Stevens

Membership Committee - All