

PWC 4-H Association Council Meeting Minutes For September 9th, 2014

Attendees:

Matt Valentino- Association President, Alan Lerch – Association Vice President, Tom Harrigan – Association Secretary, Sydney Nguyen – Association Treasurer, Linda King – Extension Agent to PWC 4-H Association, MaryBeth Lerch- Extension Office, Christina Harrigan - Extension Office, Donna Weisheit – Leader Pins and Patterns, Ron Smith – Leader Trigger Time 4-H, Sandy Arnold – Leader Nokesville 4H, Libby Arnold Nokesville 4-H, Megan Harrigan – Nokesville 4H Corresponding Secretary, Sean Harrigan - Nokesville 4H Reporter, Jacicie Nguyer, Nancy Alzies – SALT , Marcie Alzies, Sise Alzies / Grace Alzies, Mary Lou Malo, Terry McCarthy, Jason Thies, Marci Thies

Meeting called to order at 7:00 PM

1. *Welcome/Introduction* – Matt Valentino welcomed everyone and asked attendees to sign sheet.
2. The Pledge of Allegiance
3. Matt Valentino begins agenda and speaks to minutes from July meeting.

4. Club Reports:

SALT 4-H Report:

First 4-H meeting was on September 8th, 2014

Agenda: Pledge of Allegiance, swearing in of new officers, meet and welcome new members, discussion of new projects, club will participate in over 19 projects this year. This year members will be required to submit portfolios and join at least one county event. Everyone was excited to start a new year. (see handout)

5. Treasurer's Statement / Report 7/01/14 – 08/29/14

- Treasurer's Report

Treasurer's Report for period submitted by Sydney Nguyen; Treasurer.

Total holdings: \$ 51,284.39

Budget Reports: 07/01/14 – 06/30/14; 07/01/14 – 08/29/14 (see handouts)

Money from Fair not yet received.

6. Fund Raising Activity and 2014-1015 Report submitted by Christina Harrigan

- Wreaths Across America; December 13th deadline this year
- Poinsettia/Pecans 2014 Program: outline & discussion
 - Orders must be in by Veterans Day; Poinsettias will be delivered on a Mon / Tues in Dec
 - Info: in the past we have given \$ 300 in plants to the church for this function
 - May have a 6" Poinsettia to offer this year along with regular issue
 - Recommend \$ 8.00 /bag selling price for Pecans this year
- Catalogs for Fall Flower Power Program now in effect
- Children's Barn; brief discussion
- Luggage Tags; brief discussion
- Tractor Supply Campaign; brief discussion

Aside:

Looking for new suggestions / ideas for fund raising (Ex. Chick-fil-a, Chipotle, local businesses)

Created fund raiser instruction letter and packet for leader kick-off

"Immediate need" for volunteers for Fund Raiser Committee

7. Old Business

- Association Financial reports were due 09/01/14

PWC 4-H Association Council Meeting Minutes For September 9th, 2014

- Only 1 club entry received to date
- Donna will accept any type of submission or format
- Donna reissued the Financial Guidelines workbook allowing a more “kid friendly” format (handout)
- Financial Guidelines Workbook will now be used for training
- Nov Meeting: Volunteer Hour Tracking request from Mary Beth Lerch
 - Volunteer Hour Tracking
Online system used by the State of Virginia will switch next year. The current system will stop tracking this year. Our interim tracking will have to be verified.
Action: Need November update on this item
- Fund Raiser – To be discussed in a later meeting
- Mail Groups:

Action: Create mail groups for Association Officers, Members, Committees for better communications

- July Retreat Goals:
- What are the goals of the Association?
 - How do we get to the community?
Outreach Program, presentations and appearance by Association Members – elevator speech, (note: see Mary Beth Lerch on this)
 - Membership – Suggestion: Reps from every club to form an advisory council
Membership Forms: Matt issued a form. **Action:** Clubs to review and respond
Goal: Suggestion – everyone should be on a committee
Action: By Laws will be reviewed in the future to form policy on the committee definitions, processes, and structure
- Change By-Laws:
 - Change wording in By-Laws from 2/3 to ½; Re: Meeting Attendance.
Action Taken by Vote: Passed by voice vote and second
Action: Matt will change form and present to November Association Meeting

8. New Business

- 2014 – 2015 Calendar Events: (submitted by the 4-H Office at this Association Meeting; 9/2 Rev.)
 - See PWC Website

*Adjourn - **Next Meeting:** - November 10, 2014: 6:30 PM Association Meeting ;McCoart Conference Room (at County Office Complex)*

Matt Valentino- Association President
Sydney Nguyen- Association Treasurer

Alan Lerch- Association Vice President
Tom Harrigan- Association Secretary