

# PWC 4-H Association Council Meeting Minutes For March 15th, 2016

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## Attendees:

Matt Valentino- Association President, Alan Lerch – Association Vice President, Tom Harrigan – Association Secretary, Sydney Nguyen – Association Treasurer, Mary Beth Lerch- Extension Office, Christina Harrigan – Extension Office / Nokesville 4-H, Carrie Busekist - Extension Office, Susan Wolf – Old Dominion Equestrian 4-H, Jess Longhi – Nokesville Horse, Nokesville 4-H, Donna Weisheit – Leader Pins and Patterns, Ron Smith – PWC Shooting Education, Mary Lou Malo – Trigger Time, Kaleleigh Walla – Rabbit Club, Trigger Time, Helen Walla – Rabbit Club, Trigger Time, Barbara McDougall – Bullseye, Ellen Rogers – Pins & Patterns, Kristin Saul –Buckhall Community, Rose Landoll – Old Dominion Equestrian, Libby Arnold - Nokesville Horse , Jason, Evan, Marci Thies – SALT / Trigger Time, Niyah, Jorianne Bennett – SALT 4H, Sameer Mahajan – Glenikirk Robotics, Eli, Sam, Dawn, Barge - Compass 4H

Meeting called to order at 6:30 PM

1. *Welcome/Introduction* – Matt Valentino welcomed everyone.

2. The Pledge of Allegiance / 4-H Pledge

3. Club Reports

Nokesville Club – Christina Harrigan

Nokesville Horse – Jess Longhi

SALT / Trigger Time- Jason, Evan, Marci Thies

Trigger Time – Mary Lou Malo

Rabbit Club - Kaleleigh Walla

Bullseye – Barbara McDougall

Compass Club- Eli, Sam, Dawn, Barge

County Coordinator Shooting – Ron Smith

Glenikirk Robotics - Sameer Mahajan

4. Treasurer’s Statement / Report 7/01/14 – 10/31/14

- Treasurer’s Report
- Current Holdings: \$ 55,881.15
- Treasurer’s Report for period submitted by Sydney Nguyen; Treasurer (see handouts)
- Sydney Nguyen, (Association Treasurer) has requested all leaders and club treasurers sign BB&T forms she has previously sent out.

5. Fund Raising Activity

- Establishment of fund raising committee – Melissa Pennell will be lead volunteer

6. Old Business:

A. Committees

- Executive Committee- No Report
- Fund Raiser Committee - (see Item# 5 above)
- Advisory Committee – No Report
- Finance Committee – No Report. Discussion on BB&T credit cards held by clubs.
- Publicity Committee–Lead: Carla Valentino; No Report
- Recognition and Awards Committee – Lead: Matt Valentino. No report. Matt has requested ideas anyone may have on this committee
- Membership/Volunteer/Alumni Committee– Established website; TBD
- Nominating Committee– Not yet Formed

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---

- Program and Support Committee - Lead: Donna Weisheit; No Report
  - B. Volunteer Hour Tracking
    - Important Note: ALL CLUBS:** Please track /report ALL volunteer hours to the extension office. Due to cutbacks in services the extension will no longer be able to support this function without the club and volunteer inputs.
  - C. Association Membership Recruitment – The Association will visit all PWC 4-H Clubs to gain a better understanding of club activities.
  - D. Youth Component to Association – Concept: Continued youth development with the association organization. Representatives from each club may attend Association Meetings, report on current activities, and elect officers to represent.
7. New Business: No new business to report
8. Discussions
- A. Challenges for the Association:
- Need to better understand what the Association can do in the future to create new and better educational opportunities for its members.
  - Need to continue to better understand and assume financial responsibilities at the club level.
  - Need to better understand how to handle donations.
  - Need to set up training for club leaders on financial requirements and responsibilities.
  - Need to set up training for club leaders on volunteer hour tracking and reporting requirements
  - Need to continue to better understand what the club and leader needs are in the future.
  - Need to understand successes of the clubs and what the Association can learn from these successes.
  - How can the Association call parents to volunteer?
  - Association Officer Elections will be held at the Association Retreat meeting on May 22<sup>nd</sup>.
- B. **Of Importance:** The Association wishes to recognize and welcome Patsy Babcock, Prince William County's new Extension Agent.

### Calendar Events

- May 22- 4-H Association Retreat (McCoy CR: 2:00 PM)
- May 19<sup>th</sup> Thurs. Graduating 4-H Seniors Dinner Staff Olive Garden Manassas
- June 8<sup>th</sup> Virginia 4-H State Congress Attendees Meeting, McCoy Conference Room, Sudley North Office Building 7-8 PM
- June 27<sup>th</sup> – 30 State 4-H Congress, Virginia Tech, Blacksburg
- June 27<sup>th</sup> State 4-H Horse Show Meeting at 4-H Office
- July 17<sup>th</sup> – 21 Prince William / Stafford Junior Camp, Northern Virginia 4-H Center
- August 12<sup>th</sup> – 20 Prince William County Fair Children's Barn at PWC Fairgrounds, Manassas
- August 15<sup>th</sup> – 19, 4-H Fair Day Camp at PWC Fairgrounds, Manassas
- September 1<sup>st</sup> <sup>Due:</sup> Portfolios, Project Records, Outstanding Member, Secretary and Treasurer Books, Year End Summaries at 4-H Office, Manassas

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- September 1<sup>st</sup> President's Volunteer Service Tracking Deadline On-Line (covers July 30, 2015 – August 1, 2016)
- September 14 – 18 Virginia State 4-H Horse and Pony Championship, Lexington, Virginia
- Recognition Day 2016 (Date TBD) Staff/Volunteers, Prince William Lions Club Manassas – 6:30 PM

*Adjourn -*

- **Next Meeting:** - May 22, 2016 2:00 – 5:00 PM ; McCoy Conference Room, Sudley North Office Building

Matt Valentino- Association President  
Sydney Nguyen- Association Treasurer

Alan Lerch- Association Vice President  
Tom Harrigan- Association Secretary