

## PWC 4-H Association Council Meeting Minutes for January 10<sup>th</sup>, 2017

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Attendees: \*Secondary club or committee membership in (parenthesis) - next to name

**Association:** Matt Valentino – Association President, Alan Lerch – Association Vice President (Trigger Time), Tom Harrigan – Association Secretary (Nokesville), Sydney Nguyen – Association Treasurer (Nokesville), Donna Weisheit – Association Advisor (Leader Pins and Patterns), Melissa Pennell Association Fundraiser Chairperson (Trigger Time)

**Extension Office:** Mary Beth Lerch (Nokesville), Christina Harrigan (Nokesville), Carrie Busekist

**Rabbit Club:** Nick Walla (Trigger Time), Helen Walla (Trigger Time),

**Old Dom. Equestrian:** Arthur Kohn (Trigger Time), Trae Kohn (Trigger Time), Shelby Kohn, Susan Wolf

**Phantom Riders:** Chloe Doty, Isabelle Doty

**Nokesville:** Megan Kolwicz

**Pins and Patterns:** Kim Morales, Olivia Morales

**Compass 4H:** Sharon McNeal

**Trigger Time:** Mary Lou Malo, Kylie Pennell (Association Fundraiser Committee)

**Glenkirk Elementary Robotics:** Sameer Mahajan

**Salt:** Marcia Thies (Leader), Evan Thies (Trigger Time), Josiah Losee, Rebecca Lose

Meeting called to order at 6:35 PM by Matt Valentino – Association President – McCourt Building Conference Room; Manassas County Office Bldg.

1. *Welcome/Introduction* –

2. The Pledge of Allegiance / 4-H Pledge

3. Club Reports \* Club reports are available on request to the Secretary

Phantom Riders: Chloe Doty

- Participated in Wreaths Across America including wreath laying event
- Completed Caroline County's Triple Crown 4H Club's Hippology and Horse Judging Contest on December 31<sup>st</sup>; won 2<sup>nd</sup> place in the Teamwork/Problem Solving category
- Working on skit for Share The Fun Event
- Working on preparations and planning for the Horse Bowl Event at Frying Pan Park in February

Nokesville: Megan Kolwicz

- Participated in Wreaths Across America including wreath laying event
- Club working on a chicken coop project for donation
- Club worked on public service for project SERVE
- Working on skit for Share The Fun Event
- Working on support projects for April Fund Raiser Event

Old Dominion Equestrian: Shelby Kohn

- Report not available

Pins and Patterns: Olivia Morales

- Planning projects and shopping for supplies
- Sewing pillow cases for a fund-raising event
- Three new members have joined the Club

SALT: Evan Thies

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- Club preformed for the Birmingham Green Nursing Home with stories, music, poetry, and crafts.
- Tennis Project Members are working on conditioning and strengthening
- Communication Skills Project Members are working on demonstration speeches. In future planning to attend district presentation event
- Community Service Project: Making blankets for refugees in our community
- Archery Project Members continue to practice
- Exploring Color and Composition Project Members and Exploring Elements of Composition Through Drawing Project Members practiced winter themed sketches and card making
- Older Basketball Project Members continue to work on defensive drills, layups, and perfecting their team skills for winning
- Cooking Project Members worked on making sugar cookies, decorating, and making other holiday treats
- Geocaching and Hiking Project Members continued with hikes and finding caches
- Added a new Sewing Project offering to the club this month

### Rabbit Club / Trigger Time: Nick Walla

- Record book training rabbit grooming training
- Holiday party (December) –
- Community Service: delivered cookies to  
Stonewall Volunteer Fire Department  
Western District Police Station
- Future Activity: Planning to go to the Manassas Rehabilitation Center and let patients pet the rabbits.

### Compass 4H: Sharon McNeal

- During fall months, the club has taken hikes to:  
Bristow Station Heritage Regional Park  
Antietam and Manassas National Battlefields
- Members participated in a half day team building event at Hemlock Regional Park
- Also, participated in 2 fund raiser events:  
4H Clover event at Tractor Supply  
Wreaths Across America including wreath laying event  
at Quantico, National Cemetery (Pools and McNeal Families)
- Two members; Sam Barge and Eli Barge attended National 4H Congress in November 2016
- Future activities: Will continue with team building events

### Glenkirk Robotics: Sameer Mahajan

- Report not available

4. Treasurer Statement / Report – Sydney Nguyen; Treasurer - Finance Committee Chairperson
  - a) Treasurer's Report: Treasurer gave monthly reports on Bank Services to Clubs, Budget Update, and monthly accounts. \* Treasurer reports are available on request to the Secretary

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### 5. Fundraising Committee Activity Report - Melissa Pennell; Fundraising Committee Chairperson

- ✓ Fund Raising Committee Report - Kylie Pennell
- ✓ Wreaths Across America – Campaign is closed. Total Sales: \$ 2,900.00
  - Looking back, addition of Arlington with Manassas boosted sales this year.
  - This year’s program was a phenomenal success achieving every goal. Overall results were 7X projections! Great job by everyone.
- ✓ Spaghetti Dinner Fund Raiser is proceeding to its final planning phase - set for April 1, 2017. Next Meeting for this committee will be March 2, 2017.
  - In kind donations to date; \$4,800.00.
  - Will issue a signup sheet for leaders via e-mail
  - Will need help from all members with selling of Raffle Tickets.
  - Each club has been asked to bring a basket for the Silent Auction.
  - Recommended donation value for baskets - \$25 (Target price point)
  - Signup for Silent Auction is March 15<sup>th</sup>.
  - Contact Kim Morales for additional information or questions.
  - Contact for e-mail: [PWC4Hspagdinner@GMAIL.com](mailto:PWC4Hspagdinner@GMAIL.com)
  - Planning for event:
    - + This will be a community event with members of the Sherriff’s Dept. and First Responders in attendance.
    - + Club displays (trifolds) for this event, are recommended and encouraged. \* Show off what your club does and is all about to the community!
    - + Olive Garden Chiefs will donate time and demonstrate for 4H members; how to organize, prepare, and execute the event by preparing a meal for the Buckhall 1<sup>st</sup> responders prior to the Spaghetti Dinner.
    - + Olive Garden will donate food items, table setting items, & chefs hats.
    - + Olive Garden Lead Chief will be in the kitchen on 4/1 for the event.
    - + So far 8 people have signed up for this event
    - + Additional table sponsors are needed by February 14th
    - + More volunteers will be needed for the event and other jobs such as cleanup and ticket sales.
    - + Ticket cost will be \$10 per person, max capacity of facility is 250 people, event will be from 4:00 to 8:00 PM
    - + Communications, flyers, and raffle tickets will be made available through the website.
    - + Contact Helen Walla for more information and signup for kitchen and serving event.

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- + Contact Melissa or e-mail website to volunteer for other needed jobs.

### 6. Old Business:

- Improvement on communications with clubs
  - Process established to send out Meeting Minutes to all Leaders as well as archive to the central data base. First time issue, November 2016 report.
- Engagement of Association with clubs – No Report
- Providing better guidance to assist clubs (financial requirements etc...)
  - Finance Committee is helping clubs with questions and required activities regarding bank accounts, requirements for budgets for the year, and distribution of funds from the Association.
  - Association activity for consideration of funding to clubs for additional requests and encouragement of leadership training is outlined in new business (below). This project is ongoing for 2017.

### 7. New Business:

- Chloe Doty ; (Phantom Riders Club) is offering to help work with any clubs with Website startup, or support. Chloe can be contacted via e-mail at the following address:  
[dapplestream.cd@gmail.com](mailto:dapplestream.cd@gmail.com) or [picdothy@verison.net](mailto:picdothy@verison.net)
- Consideration of possible areas of funding by Association funding for the future was presented (for review and discussion) by Mary Beth Lerch. These are some areas for 4H Leadership Training opportunities. More of our club members will be able to participate with additional help from the Association.
  - + 4H Camp(s)
  - + State Congress (associated costs and/or candidate's fees)
  - + Teen Excellence
  - + Statewide Teen Weekend
  - + National 4H Conference
  - + National 4H Congress
  - + Virginia Institute of Cooperative Education
  - Over the next few months the Association must work out the application process and the evaluation criteria.
  - Matt requested this item be opened for further discussion in the March meeting.

*Adjourn – 8:06 PM*

**Next Meeting:** - : March 14, 2017; 6:00 – 8:00 PM; McCoart Conference Room at the County Complex